

Town of Norfolk  
Norfolk Town Board

Monthly Meeting - November 14, 2018

The Norfolk Town Board held a monthly meeting on Wednesday, November 14, 2018 at 07:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Robert Harvey, Councilwoman Jean Gang, and Councilman Paul Paige.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said by all present.

**CALL MEETING TO ORDER**

Supervisor Pernice called the meeting to order.

**SUPERVISOR'S UPDATE**

Supervisor Pernice noted that there are three people interested in the Town Justice position. They will need to submit a letter of interest and pass a background check. There was discussion.

**APPROVAL OF MINUTES**

The minutes of the October 10, 2018 Town Board meeting were reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilman Paige. All in Favor – Carried

**MONTHLY REPORTS**

**\*Monthly Police Report:** The monthly report of Officer in Charge Dan Holmes was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

Assistant Officer in Charge Jose Colon presented the Board with a proposal for a new Dodge Charger. There was discussion. It was suggested that Officer Colon get prior approval in writing to purchase the vehicle before the grant is approved.

Officer in Charge Dan Holmes stated that he has a local resident interested in being a candidate for the Police Academy. There was discussion. Supervisor Pernice noted that he would prefer the person not get hired until

just prior to Phase II of the Academy. Office Holmes noted that the County pays for most of the expenses for the candidate to attend the Academy. A decision was tabled until more research can be done on the issue.

Officer Holmes noted he has met with NNCS Superintendent Jamie Cruikshank who would like to see more Local Norfolk Police presence in the school. Mr. Cruikshank feels that unscheduled rounds will make the students safer. There was discussion. Supervisor Pernice noted that he feels evening shifts of the Officers is better for the community. There was also discussion on Police presence at the hockey games. Officer Holmes will discuss this issue with Mr. Cruikshank.

**\*Monthly Code Enforcement Report:** The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

Supervisor Pernice asked CEO Halpern what the status was on the Smith property. CEO Halpern noted that the Smiths are still working with their Attorney and the Insurance Company. There was discussion. The Board requested that CEO Halpern take the next step and issue the Smiths an Appearance Ticket for Norfolk Town Court.

**\*Monthly Town Clerk Report:** The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

**\*Monthly Dog Control Report:** The monthly report of Dog Control Officer Jim McConkey was reviewed and approved as submitted with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

**\*Monthly Court Report:** The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

**\*Verbal Highway Report:** Highway Superintendent Peter Darabon reported that the crew repaired a six inch waterline break at Elm Circle and a sewer line at the Library. He also noted that the sand pile is up. Mr. Darabon obtained quote on a new truck of \$211,521.00 through Western. It has a stainless steel box. The International quote was higher. The payments can be done in three installments beginning in January 2020 at 5% interest. There was discussion on whether or not to finance it. The Board agreed to

pay for it in full in 2020. There was discussion on the purchase of a new lawn mower and trailer in 2019 totaling \$15,000.00. It has been budgeted.

## **EXECUTIVE SESSION**

An Executive Session was not required at this time.

## **COMMUNICATIONS**

\*Supervisor Pernice shared a thank you note from the Hale Cemetery Association thanking the Board for the \$250.00 towards mowing.

## **ACTION ITEMS**

**\*Reappointment:** A motion was made by Councilwoman Gang and Deputy Supervisor Harvey to approve the reappointment of John Burke to the Board of Review for another five year term. All in Favor – Carried

**\*Resolution #15 of 2018:** A Resolution to authorize the transfer of funds in the amount of \$2,156.00 in the Highway DA budget from account #2650.3 Sale of Surplus Scrap to account #51304.3 Machinery CE; and funds in the amount of \$6,000.00 in General Fund B from account #3089.2 Grant Fund Revenue to account #31201.2 Police PS to cover shortages. Resolution #15 was adopted with a motion by Councilman Paige and Councilwoman Gang. All in Favor – Carried

**\*NN Figure Skating Contract:** A motion was made by Deputy Supervisor Harvey and Councilwoman Gang to approve the Annual Contract with the NN Figure Skating Club in the amount of \$650.00. All in Favor – Carried

**\*Approve Annual Relevies:** A motion was made by Councilwoman Gang and Deputy Supervisor Harvey to approve the relevying of 2017 / 2018 unpaid water and sewer to the 2019 Town and County taxes as follows: Norfolk Water - \$32,303.00, Water Extension - \$24,993.00, Norfolk Sewer - \$42,028.66, Louisville Water - \$8,700.00, and Cook St. Water - \$268.46. All in Favor – Carried

**\*Town Clerk Holiday Schedule:** The Town Clerk's schedule of hours for the upcoming Holidays was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilman Paige. All in Favor – Carried

**\*Shirley Amo Water Request:** The Board reviewed a letter submitted by Shirley Amo requesting that her water / sewer billing for the Liquor Store be eliminated due to the store closing and the only water usage is for a low heat setting. The request was approved as long as the building remains unoccupied with a motion by Supervisor Pernice and Councilman Paige. All in Favor - Carried

**\*Local Law #1 of 2018:** Local Law #1 providing regulations for future solar construction in the Town was reviewed and adopted with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

**\*Approval of Bills**

The Abstract of vouchers for November in the amount of \$160,432.12 was reviewed and approved for payment with a motion by Deputy Supervisor Harvey and Councilman Paige. All in Favor – Carried

**COUNCIL COMMENTS**

Councilwoman Gang has scheduled a Rabies Clinic for May 08, 2019 to be held at the Norfolk Community Center.

**PUBLIC COMMENTS**

There were no Public Comments at this time.

**ADJOURNMENT**

The meeting was adjourned with a motion by Councilman Paige and Councilwoman Gang. All in Favor – Carried

**REOPEN MEETING**

**\*Adopt 2019 Budget:** The 2019 Budget was adopted with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

**ADJOURNMENT**

The meeting was adjourned with a motion by Councilman Paige and Supervisor Pernice. All in Favor – Carried

Dated: November 14, 2018

Kathy M. Emlaw – Norfolk Town Clerk

